



# CLASS CHANGE FORM

Office Use Only

Rcvd By: \_\_\_\_\_

Date: \_\_\_\_\_

Add    Drop    Change  
(check one)

Client Last Name: \_\_\_\_\_ Client First Name: \_\_\_\_\_

Dancer Last Name: \_\_\_\_\_ Dancer First Name: \_\_\_\_\_

Class(es) Day/Time: \_\_\_\_\_

Reason for Drop/Change: \_\_\_\_\_

Client Signature: \_\_\_\_\_ Effective Date: \_\_\_\_\_

The DG2 billing cycle begins on the first day of each month and ends on the last day of each month. The DG2 must be given advance notice if a student intends to drop one or more classes. Notification must be given to The DG2 in writing at least two (2) weeks prior to the end of the billing cycle. Failure to provide written drop notification as stated above will result in tuition being charged to the client's account for all dropped classes for one additional month at the prevailing rate.